

Combined Publicity Statement Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your assistance in providing a combined publicity statement for our upcoming project, [Project Name]. This statement will serve to highlight our collaboration and ensure consistent messaging across all platforms.

Details to be included in the publicity statement:

- **Project Overview:** Brief description of the project goals and objectives.
- **Key Participants:** Names and roles of individuals involved.
- **Expected Outcomes:** What we aim to achieve through this collaboration.
- **Timeline:** Key dates for project milestones.

Please let me know if you have any specific requirements or additional information you would like included. I appreciate your prompt attention to this matter.

Thank you for your collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]