

# Formal Media Invitation

Dear [Media Contact Name],

We are pleased to invite you to our upcoming art exhibition titled "**[Exhibition Title]**", showcasing the remarkable works of [Artist Name]. The exhibition will take place on [Date] at [Venue Name] from [Start Time] to [End Time].

This event will feature a diverse collection of contemporary art that explores [brief description of themes or concepts]. We believe your presence will greatly enhance the experience and facilitate engaging discussions about the artworks.

Please join us for the opening reception on [Date] at [Time]. Refreshments will be provided.

We kindly request your confirmation of attendance by [RSVP Date]. For further inquiries, do not hesitate to contact us at [Contact Information].

We look forward to your presence at this exciting event.

Best regards,

[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]