

Media Files Sharing Agreement

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Media Files Sharing

Dear [Recipient's Name],

I hope this message finds you well. I am writing to share the media files related to [Project/Subject]. Please find attached the following files:

- [File Name 1] - [File Type]
- [File Name 2] - [File Type]
- [File Name 3] - [File Type]

These files are intended for [purpose of sharing]. I kindly ask you to treat them as confidential and refrain from sharing them without my consent.

If you have any questions or need further information, please do not hesitate to contact me.

Thank you for your cooperation.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]