

# Media Follow-Up Clarification

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Media Contact Name]

[Media Outlet]

[Media Outlet Address]

[City, State, Zip Code]

Dear [Media Contact Name],

I hope this message finds you well. I wanted to take a moment to follow up regarding the information I shared in our previous correspondence on [Date of Previous Correspondence].

To clarify, [Insert specific information that needs clarification]. This is important because [Explain why the clarification matters].

Please feel free to reach out if you need any further information or have additional questions. I appreciate your attention to this matter and look forward to your response.

Thank you for your time.

Best regards,

[Your Name]

[Your Position]