

# **Status Update Request for Ongoing Recruitment Process**

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request an update on the status of my application for the [Job Title] position at [Company Name]. I submitted my application on [Application Date] and am very eager to hear about any developments in the recruitment process.

Thank you for your attention to my request. I look forward to your response.

Best regards,

[Your Name]

[Your Contact Information]