

Interview Proposal Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Radio Station's Name]

[Radio Station's Address]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization's Name], a non-profit organization dedicated to [briefly describe the organization's mission].

We would like to propose a radio interview on [specific topic related to your mission or current initiative], highlighting the importance of [explain the topic's relevance and impact]. We believe that your audience would greatly benefit from this discussion, as it pertains to [mention the audience's interests and concerns].

We are available for the interview at your convenience and can accommodate any preferred format, whether it's live or pre-recorded. We can provide expert speakers, compelling stories, and relevant statistics to engage your listeners.

Thank you for considering this opportunity. We look forward to the possibility of collaborating with you to raise awareness and support for [the cause]. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to discuss this proposal further.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Organization's Address]

[Your Phone Number]

[Your Email Address]