

Partnership Solicitation for Research Funding

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Position] at [Your University/Department]. We are currently exploring opportunities for collaboration on a research project entitled "[Project Title]" which aims to [briefly describe project goals and significance].

We believe that a partnership with [Recipient's Institution] could greatly enhance the scope and impact of this project, given your expertise in [mention relevant field or expertise]. Together, we can work towards obtaining funding from [mention specific funding sources or grant opportunities].

We would like to invite you to discuss this potential collaboration in more detail and explore how we can combine our resources and expertise effectively. Please let me know your availability for a meeting, either virtually or in person, at your earliest convenience.

Thank you for considering this partnership opportunity. I look forward to the possibility of working together to advance our shared research interests.

Sincerely,

[Your Name]

[Your Title]

[Your Department]

[Your University]

[Your Email]

[Your Phone Number]