

# Application for University Research Endowment Funding

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Recipient Name]  
[University or Funding Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to apply for the University Research Endowment Funding to support my research project titled "[Project Title]." This project aims to [briefly describe project purpose and significance]. I believe that with the support from the endowment, we can [mention potential outcomes or impacts].

The funding will be utilized for [explain how the funds will be used, e.g., equipment, personnel, resources, etc.]. I have attached a detailed budget and timeline for your review.

I am confident that this research will contribute significantly to [mention the field or community], and I would be grateful for your consideration of my application. Thank you for your time and support.

Sincerely,

[Your Name]  
[Your Position/Title]  
[Your Department/Program]  
[Your University]