

Petition for Relocation Benefits Eligibility

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally petition for eligibility regarding relocation benefits due to [reason for relocation, e.g., job transfer, economic hardship, etc.]. As an eligible applicant, I believe my situation meets the necessary criteria outlined in [reference relevant policy or guideline].

Details of my situation are as follows:

- **Current Address:** [Your Current Address]
- **New Address:** [Your New Address]
- **Reason for Relocation:** [Detailed Reason]
- **Additional Information:** [Any other relevant details]

I kindly ask for your consideration of my request and any support you can provide to facilitate my eligibility for relocation benefits. Attached are the necessary documents to support my petition.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]