

# Letter of Collaboration

Date: [Insert Date]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to express our enthusiasm for a potential collaboration between [Your Agency Name] and [Partner Agency Name] in the area of historic preservation. Our agencies share a common goal of protecting and promoting our shared heritage and ensuring that future generations can appreciate the historical significance of our communities.

As we embark on this partnership, we propose to focus on the following key areas:

- Joint funding opportunities for preservation projects
- Collaborative educational initiatives to raise awareness
- Sharing of resources and expertise in restoration techniques
- Community engagement and outreach programs

We believe that by working together, we can enhance our efforts and achieve more significant outcomes in historic preservation. We would like to schedule a meeting to discuss this collaboration further and explore actionable steps we can take together.

Thank you for considering this partnership. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Agency Name]

[Your Phone Number]

[Your Email Address]