

Letter of Appeal for Freedom of Information Denial

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

Subject: Appeal of Denial of Freedom of Information Request

Dear [Agency Contact/FOIA Officer's Name],

I am writing to formally appeal the denial of my request for information submitted on [Date of Original Request], concerning [Brief Description of Requested Information]. My request was denied on [Date of Denial] based on [Reason for Denial as stated in the response].

I believe that the information requested falls within the scope of the Freedom of Information Act. [Provide a brief argument supporting your appeal, referencing applicable laws or prior cases if relevant.]

I kindly ask you to reconsider the decision regarding my request. I would appreciate a prompt response to my appeal within the time frames established by the FOIA regulations.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]