

Letter of Inquiry Regarding Telecommunication Tower Permit Status

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to inquire about the current status of the permit application for the telecommunication tower located at [specific location or address]. We submitted our application on [application submission date] and are keen to understand the progress and anticipated timeline for approval.

As you are aware, the installation of this tower is crucial for enhancing communication services in our area. We appreciate your ongoing efforts and attention to this matter and would be grateful if you could provide an update.

Thank you for your assistance, and I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position (if applicable)]
[Your Company/Organization (if applicable)]