

Notice of Change in Veteran Status

Date: **[Insert Date]**

To: **[Recipient's Name]**

Address: **[Recipient's Address]**

Dear [Recipient's Name],

This letter is to inform you of a change in your veteran status. As of **[Effective Date]**, your status has been updated to **[New Status]** due to **[Reason for Change]**.

Please ensure that you update your records accordingly and feel free to contact our office if you have any questions regarding this change.

Thank you for your service.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]