

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager's Name
Company Name
Company Address
City, State, Zip Code

Dear [Hiring Manager's Name],

I am writing to express my interest in the Marketing Position at [Company Name] as referred by [Referrer's Name], who is [mention relationship, e.g., a former colleague, a friend]. With a robust background in marketing and a passion for innovative strategies, I am excited about the opportunity to contribute to your team.

My experience includes [briefly mention your relevant experience, skills, or achievements]. I am particularly drawn to the work [Company Name] is doing in [mention specific project or value], and I believe my skills align well with your needs.

I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application. I hope to hear from you soon.

Sincerely,
Your Name