

Dispute Resolution Letter

Date: [Insert Date]

To: [Electronic Payment System Provider]

From: [Your Name]

Account Number: [Your Account Number]

Transaction ID: [Transaction ID]

Subject: Dispute Resolution Request

Dear [Provider's Name],

I am writing to formally dispute a transaction that took place on [Transaction Date] amounting to [Transaction Amount]. The details of the transaction are as follows:

- **Merchant Name:** [Merchant Name]
- **Transaction Date:** [Transaction Date]
- **Transaction Amount:** [Transaction Amount]

Upon reviewing my account, I noticed that this transaction was unauthorized/incorrect due to [briefly explain the reason for the dispute, e.g., fraudulent transaction, double charge, etc.].

I kindly request that you investigate this matter and facilitate a refund of the disputed amount. Attached are the relevant documents supporting my claim, including [list any attached documents such as receipts, screenshots, and correspondence].

Thank you for your prompt attention to this matter. I look forward to your response within the next [number of days] days.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]