

Dear [Recipient's Name],

Thank you for considering my application for the [Job Title] position at [Company Name]. While I am disappointed to learn that I was not selected, I genuinely appreciate the opportunity to interview and learn more about your team.

I remain very interested in [Company Name] and would like to be considered for future openings. I believe my skills in [Your Skills/Experience] could be an asset to your organization.

Please keep my resume on file, and if any suitable positions become available, I would be eager to apply.

Thank you once again for your time and consideration. I look forward to the possibility of working together in the future.

Warm regards,

[Your Name]  
[Your Phone Number]  
[Your Email Address]