

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Hiring Manager's Name  
Company Name  
Company Address  
City, State, Zip Code

Dear [Hiring Manager's Name],

I hope this message finds you well. I want to express my gratitude for the opportunity to interview for the [Job Title] position at [Company Name]. While I was disappointed to learn that I was not selected, I truly appreciate the time and consideration you provided me during the process.

I remain very interested in [Company Name] and your mission to [mention any specific company goal or value]. I believe that my skills and experiences align well with your team, and I would love to contribute to your ongoing projects.

If any future opportunities arise, or if there are smaller projects where I might lend my expertise, I would be eager to hear about them. Thank you once again for the opportunity, and I hope to stay in touch.

Sincerely,  
Your Name