

Request for Employee Feedback

Date: [Insert Date]

To: [Employee Name]

From: [Your Name]

Subject: Feedback Request on Occupational Health Services

Dear [Employee Name],

As part of our ongoing commitment to ensuring a healthy and safe working environment, we are seeking your feedback on the occupational health services provided to our employees.

Your insights are invaluable in helping us assess the effectiveness of our programs and identify areas for improvement.

Please take a few minutes to share your thoughts on the following:

- Overall satisfaction with the occupational health services
- Effectiveness of communication regarding health guidelines
- Any specific experiences that stood out to you (positive or negative)
- Suggestions for enhancement of current services

We appreciate your time and input in this important matter. Please respond by [Insert Deadline].

Thank you for your attention and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]