

Letter of Compliance

Date: [Insert Date]

To: [Recipient Name]

Position: [Recipient Position]

Company: [Recipient Company]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to confirm that we are in full compliance with the electronic waste disposal standards as outlined by the [Applicable Regulatory Body/Standard]. We understand the importance of environmentally responsible disposal of electronic waste and have implemented the necessary procedures to ensure adherence to all relevant regulations.

Our electronic waste disposal practices include:

- Regular audits of our disposal processes.
- Partnerships with certified e-waste recycling organizations.
- Employee training programs on e-waste handling and disposal.
- Documentation of all e-waste disposal activities.

We are committed to maintaining these standards and continuously improving our processes to minimize environmental impact. Please feel free to contact us at [Your Phone Number] or [Your Email Address] if you require any further information or documentation.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[Your Phone Number]

[Your Email Address]