

# Complaint Regarding Affordable Housing Conditions

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date: [Insert Date]

[Recipient Name]  
[Recipient Title]  
[Housing Authority/Agency Name]  
[Office Address]  
City, State, Zip Code

Dear [Recipient Name],

I am writing to formally express my concerns regarding the current conditions of the affordable housing facility located at [Address/Location]. As a resident, I have encountered several issues that not only affect my living conditions but also the well-being of my family and other residents.

Specifically, I would like to bring to your attention the following concerns:

- Inadequate maintenance of common areas
- Persistent plumbing issues that have not been addressed
- Insufficient heating/cooling systems
- Health and safety violations, including [specific issues]

I believe that these conditions violate the standards expected for affordable housing, and I urge you to take immediate action to resolve these matters. I also request that you provide an update on what measures will be taken to improve the living conditions at this facility.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,  
[Your Name]