

Resume and Cover Letter Delivery

Dear [Recipient's Name],

I am pleased to submit my resume and cover letter for your consideration for the [Job Title] position at [Company Name].

Attached to this email, you will find my resume detailing my skills and experiences that align with the requirements of the role.

Additionally, I have included my cover letter, which outlines my motivation and enthusiasm for joining your team.

I look forward to the opportunity to discuss my application further.

Thank you for your time and consideration.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]