

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

This letter serves as an amendment to the Securities Exchange Agreement (the "Agreement") dated [Insert Original Date] between [Your Company Name] and [Recipient Company Name].

We propose the following amendments to the Agreement:

- Amendment 1: [Description of amendment]
- Amendment 2: [Description of amendment]
- Amendment 3: [Description of amendment]

All other terms and conditions of the original Agreement remain unchanged and in full force and effect. Please indicate your acceptance of these amendments by signing below.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

Accepted and Agreed:

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

Date: _____