

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally withdraw my application for the [Job Title] position at [Company Name]. After careful consideration, I have decided to pursue a different opportunity that aligns more closely with my career goals.

I want to express my gratitude for the time and effort you and your team have invested in my application. I appreciate the opportunity to learn more about [Company Name] and the valuable discussions we had during the interview process.

Thank you once again for your understanding. I hope to stay in touch and wish you and your team all the best in finding the right candidate for this role.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]