

Notification of Human Rights Training

Dear [Recipient's Name],

We are pleased to announce a Human Rights Training session scheduled for [Date] at [Location]. This training aims to enhance awareness and understanding of human rights principles and their application in our organization.

Details of the Training:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Room]
- **Facilitator:** [Facilitator's Name/Organization]

Please confirm your attendance by [RSVP Deadline]. Your participation is vital for fostering a culture of respect and dignity within our organization.

Thank you, and we look forward to seeing you there.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Contact Information]