

Notice of Changes in Minimum Wage Legislation

Date: [Insert Date]

Dear [Employee's Name],

We hope this message finds you well. We would like to inform you of important changes regarding the minimum wage legislation that will take effect on [Insert Effective Date].

As per the new regulations:

- The minimum wage will increase from [Current Wage] to [New Wage].
- The change applies to all employees, regardless of their employment status.
- For hourly workers, this change reflects an adjustment to your pay rate for hours worked moving forward.

We are committed to ensuring that our employees are compensated fairly and in accordance with the law. Should you have any questions or require further clarification regarding this update, please do not hesitate to reach out to [Contact Person/Department].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]