

Environmental Impact Assessment Notification

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that an Environmental Impact Assessment (EIA) is being conducted for the proposed project involving [Brief Description of the Project] located at [Project Location]. This assessment is a critical step in evaluating the potential environmental impacts associated with the extraction/utilization of natural resources for this project.

The primary objectives of the EIA are to:

- Identify and evaluate potential environmental impacts of the proposed project.
- Explore alternatives and measure their potential environmental consequences.
- Engage with stakeholders and the local community to obtain valuable input.

We invite you to participate in a public scoping meeting to be held on [Insert Date] at [Insert Time] at [Insert Location]. This meeting will provide an opportunity to discuss the assessment process and address any concerns or suggestions you may have.

For more information, please contact us at [Insert Contact Information]. Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]