

Hazardous Material Disclosure

Date: [Insert Date]

To:

[Local Authority Name]
[Local Authority Address]
[City, State, Zip Code]

Subject: Disclosure of Hazardous Materials

Dear [Local Authority Official's Name],

I am writing to formally disclose the presence of hazardous materials in accordance with [Applicable Law/Regulation]. Our facility located at [Facility Address] has identified the following hazardous materials:

- [Material 1: Description, Quantity, Location]
- [Material 2: Description, Quantity, Location]
- [Material 3: Description, Quantity, Location]

We have implemented safety measures in compliance with local, state, and federal regulations to ensure the safe handling and storage of these materials.

Should you require any further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Company Address]
[City, State, Zip Code]