

Food Safety Policy Update

Date: [Insert Date]

Dear [Food Service Operator's Name],

We would like to inform you about important updates to our food safety policy that are effective immediately. These changes are designed to enhance the safety and quality of the food we serve.

Key Updates:

- Increased frequency of temperature checks for perishable items.
- Mandatory training sessions for all staff on food safety practices.
- Implementation of a new cleaning protocol for kitchen areas.

We encourage you to review the updated policy document attached and ensure that your team is fully briefed on these changes. Compliance is essential to maintain the highest standards of food safety.

If you have any questions or need further clarification, please do not hesitate to contact us at [Contact Information].

Thank you for your continued commitment to food safety.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]