

Energy Efficiency Certification Submission

Date: [Insert Date]

To: [Insert Recipient Name]

[Insert Recipient Title]

[Insert Organization Name]

[Insert Organization Address]

[Insert City, State, Zip Code]

Dear [Insert Recipient Name],

I am writing to submit the Energy Efficiency Certification for the newly constructed building located at [Insert Building Address]. This submission is in compliance with the applicable energy efficiency standards and regulations.

Details of the project include:

- Project Name: [Insert Project Name]
- Project Type: [Insert Residential/Commercial]
- Building Area: [Insert Building Area in square feet]
- Completion Date: [Insert Completion Date]

Attached to this letter, you will find:

- Energy Efficiency Compliance Certificate
- Detailed Energy Report
- Relevant Documentation and Plans

We kindly request your review of this submission and look forward to receiving the Energy Efficiency Certification approval at your earliest convenience. Should you require any additional information or documentation, please do not hesitate to contact me at [Insert Your Phone Number] or [Insert Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Insert Your Name]

[Insert Your Title]

[Insert Your Organization]

[Insert Your Organization Address]

[Insert City, State, Zip Code]