

# Energy Efficiency Certification Request

Date: [Insert Date]

To: [Insert Energy Efficiency Certification Authority Name]

Address: [Insert Authority Address]

Dear [Insert Authority Contact Name],

I am writing to formally request an energy efficiency certification for my residential property located at [Insert Property Address]. As a homeowner committed to sustainability, I believe that obtaining this certification will not only enhance the value of my home but also contribute positively to the environment.

Details of the property are as follows:

- Property Type: [Insert Type, e.g., Single-family Home, Apartment]
- Year Built: [Insert Year]
- Square Footage: [Insert Size]
- Number of Bedrooms: [Insert Number]
- Number of Bathrooms: [Insert Number]

I have made several energy-efficient upgrades to the property, including:

- [Insert Upgrade 1]
- [Insert Upgrade 2]
- [Insert Upgrade 3]

Please let me know the necessary steps to proceed with the certification process and any documentation I may need to provide. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]