

Internship Application for [Position Title]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the [Position Title] internship at [Company's Name], as advertised [where you found the internship listing]. As a [Your Major] student at [Your University], I am eager to apply my academic knowledge and skills in a real-world setting.

[Briefly mention your relevant coursework, skills, or experiences that make you a suitable candidate for the internship. Mention any projects or relevant work.]

I am particularly drawn to this internship because [explain why you are interested in the company or position, and how it aligns with your career goals]. I am enthusiastic about the opportunity to contribute to your team while gaining valuable industry experience.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasm align with the needs of your team. Please find my resume attached for more details on my qualifications.

Sincerely,
[Your Name]