

# Cover Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [position title] at [Company's Name] as advertised on [where you found the job posting]. As a recent graduate from [Your University] with a degree in [Your Degree], I am eager to apply my skills and knowledge in a dynamic work environment.

During my academic career, I have developed a strong foundation in [relevant skills or subjects]. My internship at [Previous Company or Position] allowed me to gain practical experience in [relevant tasks or projects], which honed my abilities in [specific skills related to the job].

I am particularly drawn to this position at [Company's Name] because [specific reason related to the company or role]. I am excited about the opportunity to contribute my [specific skills or experiences] to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the success of your company. Please find my resume attached for your review.

Sincerely,

[Your Name]