

Environmental Impact Assessment Request

Date: [Insert Date]

To: [Name of the Authority/Department]

[Title]

[Organization]

[Address]

Dear [Name],

Subject: Request for Environmental Impact Assessment

I am writing to formally request an Environmental Impact Assessment (EIA) for [briefly describe the project or activity, including its location and nature]. This project aims to [insert objective or purpose of the project].

Given the potential environmental implications, it is crucial to assess the impact that this project may have on the local ecosystem and community. An EIA will help ensure that all environmental considerations are taken into account and that appropriate mitigation measures are implemented.

We believe that conducting an EIA will not only fulfill legal requirements but also promote sustainable development and community engagement. For your reference, I have attached preliminary details of the project along with relevant documents.

Please let us know the next steps in this process and any specific information you may require from our side. We look forward to your prompt response.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Email]

[Your Phone Number]