

Training Details for Event Volunteers

Dear Volunteers,

We are excited to welcome you to our upcoming event! To ensure you are fully prepared, please find below the details regarding the training sessions:

Training Session Details

- **Date:** April 15, 2023
- **Time:** 10:00 AM - 2:00 PM
- **Location:** Community Center, Room 101

Agenda

1. Welcome and Introductions
2. Event Overview
3. Volunteer Roles and Responsibilities
4. Safety Protocols
5. Q&A Session

Please confirm your attendance by replying to this email by April 10, 2023. Thank you for your dedication and enthusiasm!

Best Regards,
Your Event Coordinator