

Return to Work Clearance Letter

Date: [Insert Date]

To: [Employee's Name]

[Employee's Address]

Subject: Return to Work Clearance

Dear [Employee's Name],

We are pleased to inform you that based on the medical evaluation conducted on [date of evaluation], you have been cleared to return to work following your recovery from COVID-19. Your health and safety are our priorities, and we appreciate your cooperation during this period.

As you return to your duties, please adhere to the following guidelines to ensure a safe work environment:

- Maintain physical distance from colleagues where possible.
- Wear a mask in shared spaces.
- Practice regular hand hygiene.

If you have any further questions or require additional support, please do not hesitate to reach out to HR.

Welcome back!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]