

# Data Correction Request for Veterinary Records

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

The Veterinary Office

[Veterinary Clinic Name]

[Clinic Address]

[City, State, Zip Code]

Dear [Veterinarian's Name or Office Staff],

I am writing to formally request a correction to the veterinary records of my pet, [Pet's Name], with the identification number [Pet ID/Record Number]. Upon reviewing the records, I noticed the following error:

**Incorrect Information:**

[Describe the incorrect information]

**Correct Information:**

[Describe the correct information]

Thank you for your assistance.

Sincerely,

[Your Name]