

Inquiry About Internship Program Lengthening

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently an intern in the [Department/Program Name] at [Company/Organization Name]. I am writing to inquire about the possibility of extending the duration of the internship program.

Given the valuable experience and knowledge I have gained thus far, I believe that a longer internship period would allow me to contribute even more effectively to the team and further develop my skills.

I would appreciate any information regarding the procedure for extending my internship, as well as any guidelines or requirements that may be in place.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile (if applicable)]