

Letter of Expression of Interest

Date: [Insert Date]

To,

[Supervisor's Name]

[Company's Name]

[Company's Address]

Dear [Supervisor's Name],

I hope this message finds you well. I am writing to formally express my interest in extending my internship term with [Company's Name], which is currently set to conclude on [End Date]. Over the past [duration of the internship], I have gained invaluable experience and have developed a strong commitment to the projects I have been involved with.

During my time here, I have had the opportunity to [briefly mention specific tasks or projects], which has further fueled my passion for [specific field/industry]. I would be eager to continue contributing to the team and enhancing my skills by extending my internship.

I believe that an extension would not only benefit my professional development but also allow me to continue supporting the team's objectives. I am flexible with the duration and am open to discussing any potential adjustments to my role that would be necessary.

Thank you for considering my request. I am looking forward to the possibility of continuing my internship with [Company's Name]. Please let me know a convenient time for us to discuss this further.

Sincerely,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile (optional)]