

Freelance Contract Negotiation Letter

Date: [Insert Date]

To: [Client's Name]

Company: [Client's Company Name]

Address: [Client's Address]

Dear [Client's Name],

I hope this message finds you well. I am writing to discuss the terms of the freelance contract for [Project/Services Description] that we have been negotiating.

After reviewing the initial proposal, I would like to address a few points for further consideration:

- **Scope of Work:** I believe it would be beneficial to clarify the specific deliverables and timelines.
- **Compensation:** I would like to propose an hourly rate of [Your Proposed Rate] instead of [Original Rate] to reflect the value of my expertise.
- **Payment Terms:** Could we discuss a retainer option to ensure consistent communication and engagement throughout the project?

I appreciate your understanding and am open to discussing these items in further detail. I believe we can reach a mutually beneficial agreement that meets our goals.

Thank you for considering my proposals. I look forward to your response.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]

[Your Website or Portfolio Link]