

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Judge's Name]

[Court's Name]

[Court's Address]

[City, State, Zip Code]

Dear Honorable [Judge's Last Name],

I am writing to provide a character reference for [Defendant's Full Name], who is appearing before you in court. I have known [Defendant's First Name] for [number] years as [explain your relationship, e.g., a friend, colleague, etc.].

[Defendant's First Name] has always demonstrated [mention positive qualities, e.g., kindness, responsibility, commitment to family, etc.]. One notable instance of their character was when [provide a specific example that illustrates their character].

I believe in [Defendant's First Name]'s ability to learn from this situation and grow as an individual. They are genuinely remorseful and have expressed a sincere desire to make amends for their actions.

Thank you for considering my perspective regarding [Defendant's First Name]. I hope this letter helps to convey the true nature of their character.

Sincerely,

[Your Name]