

Appointment Confirmation

Dear [Client's Name],

Thank you for choosing [Spa Name]! We are pleased to confirm your appointment.

Appointment Details:

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Treatment:** [Treatment Name]
- **Duration:** [Duration]
- **Special Requests:** [Any Special Requests]

Please arrive 15 minutes early to complete your check-in process. If you need to reschedule, feel free to contact us at [Spa Phone Number].

We look forward to pampering you!

Warm regards,
[Your Name]
[Your Title]
[Spa Name]
[Spa Phone Number]