

# Job Offer Acceptance Letter

Fecha: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the Customer Service position at [Company's Name]. I appreciate the opportunity and am excited to contribute to your team.

As we discussed, my starting salary will be [Insert Salary], with a start date of [Insert Start Date]. I am looking forward to starting on this date and am eager to become a part of the team.

Thank you once again for this opportunity. Please let me know if you need any further information or documentation from my side.

Sincerely,

[Your Name]