

You're Invited to Our Year-End Celebration!

Dear Team,

As the year comes to a close, we would like to celebrate our achievements and the hard work everyone has put in. Join us for our Year-End Party!

Details of the Event:

- **Date:** December 15, 2023
- **Time:** 6:00 PM - 10:00 PM
- **Location:** The Grand Ballroom, City Center

There will be food, drinks, and great entertainment. Bring your festive spirit and let's make this a memorable evening!

Please RSVP by December 1, 2023.

Looking forward to celebrating together!

Best,

The Party Planning Committee