

Return Request for Faulty Product

Date: [Insert Date]

To: [Company Name]

Address: [Company Address]

Dear Customer Service Team,

I am writing to request a return for a faulty product that I purchased from your store on [Purchase Date]. The product details are as follows:

- Product Name: [Insert Product Name]
- Order Number: [Insert Order Number]
- Purchase Price: [Insert Purchase Price]

Unfortunately, I have encountered the following issues with the product:

- [Describe the issue with the product]
- [Add any additional issues if necessary]

According to your return policy, I believe I am eligible for a return and a full refund. Please provide me with the necessary instructions on how to proceed with the return process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]