

# Letter of Contestation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Committee Name]

[Committee Address]

[City, State, Zip Code]

Dear [Committee Chair's Name],

I am writing to formally contest the decision made by the committee on [insert date of decision], regarding [briefly state the subject]. I believe that the decision was made based on [state reasons for contesting, e.g., insufficient evidence, misunderstanding of facts, etc.].

In support of my contestation, I would like to provide the following details:

- [Detail 1]
- [Detail 2]
- [Detail 3]

I respectfully request a review of the decision and consideration of the points I have raised. I am confident that upon reevaluation, the committee will find merit in my case.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]