

# Residency Permit Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Department/Organization Name]

[Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally apply for a residency permit to conduct research activities in [Country/Location]. I am currently a [your title, e.g., PhD candidate, researcher] at [Your Institution/Organization], specializing in [Your Research Area].

The purpose of my research is to [briefly describe your research objectives and its significance]. I believe that conducting this research in [Country/Location] will greatly enhance the quality and scope of my work due to [reasons such as access to specific resources, collaboration opportunities, etc.].

Attached to this letter are the required documents, including:

- Completed residency permit application form
- Copy of my passport
- Letter of invitation from [Host Institution/Organization]
- Proof of financial means
- Research proposal

I appreciate your consideration of my application and can provide any further information required. I look forward to your positive response.

Thank you for your attention.

Sincerely,

[Your Name]