

# Residency Permit Application for Long-Term Stay

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Immigration Office/Authority Name]

[Office Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for a residency permit for a long-term stay in [Country/Region]. I have been residing in [Country/Region] since [Date of Entry], and I would like to request the necessary documentation to extend my stay.

Reasons for my application include:

- [Reason 1]
- [Reason 2]
- [Reason 3]

Attached to this letter, you will find the following required documents:

- [Document 1]
- [Document 2]
- [Document 3]

I appreciate your prompt attention to my application and look forward to your positive response. Please do not hesitate to contact me for any additional information or clarification regarding my application.

Thank you for your consideration.

Sincerely,

[Your Name]