

Letter of Concern Regarding Existing Board Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Board Chair's Name]

[Board Name]

[Board Address]

[City, State, Zip Code]

Dear [Board Chair's Name],

I hope this letter finds you well. I am writing to express my concerns regarding the existing board policy on [specific policy topic].

It has come to my attention that [explain the concern and its implications]. I believe that this policy may [elaborate on the impact of the policy].

I urge the board to consider [propose a solution or change], as I believe it would greatly benefit [state the beneficiaries].

Thank you for considering my concerns. I look forward to your prompt attention to this matter and hope to hear from you soon.

Sincerely,

[Your Name]