

# Board Member Engagement Feedback

Date: \_\_\_\_\_

To: [Board Member's Name]

From: [Your Name]

Subject: Feedback on Engagement and Participation

Dear [Board Member's Name],

I hope this message finds you well. As part of our ongoing efforts to foster effective engagement within the board, I wanted to take a moment to provide you with feedback on your participation and contributions during our recent meetings.

## Strengths

- Your insights during the discussion on [specific topic] were particularly valuable and greatly enhanced our understanding of the issue.
- Your consistent preparation and punctuality have positively influenced the dynamics of our meetings.

## Areas for Improvement

- We encourage you to share your thoughts more frequently, especially regarding topics like [specific topic].
- Consider engaging with other board members outside of meetings to foster stronger relationships and collaboration.

Thank you for your commitment to our board. Your contributions are essential to our success, and we look forward to your continued engagement.

Best regards,

[Your Name]

[Your Position]

[Organization Name]