

Board Member Contribution Assessment

Date: [Insert Date]

To: [Board Member's Name]

[Board Member's Address]

Dear [Board Member's Name],

We would like to take this opportunity to assess and recognize your contributions to the board during the [specific time period]. Your dedication and efforts have played a pivotal role in our achievements.

Assessment Overview

- **Participation in Meetings:** [Details]
- **Committees Involvement:** [Details]
- **Project Contributions:** [Details]
- **Leadership and Initiative:** [Details]
- **Community Engagement:** [Details]

Your commitment to our mission and vision is greatly appreciated. Please reflect on this assessment and provide any additional insights that you may have.

We look forward to your continued contributions and insights as we move forward.

Warm regards,

[Your Name]

[Your Position]

[Organization Name]